

24 June 2022

Dear Regional Directors and Area Distributors

**Mid-Year stock take**

Due to some business needs we have decided to move the Mid-Year stock take to 5, 6 and 7 August 2022.

Our Mid-Year stock take will take place on the above dates, which means that several areas within the business will be affected as follows.

**Placement of new month orders:**

- Fax/E-mail ordering
  - New orders for the August 2022 campaign will still be pre-captured. The cut-off for the new month's orders will be on Friday 05 August 2022 at 12h00 and reopen on Monday 08 August 2022 at 12H00.
- SMS ordering
  - SMS ordering will be available and sms responses will be sent as soon as the system is available on Monday 08 August 2022
  - Must use PLACNM for the orders to be queued.
- Internet ordering
  - Web orders will be offline from 03 August 2022 after SOS and the system will be available on Monday 08 August 2022

**Namibia:**

Namibia will send out their own communication that will be specific to Namibia.

**Mozambique:**

Mozambique will send out their own communication that will be specific to Mozambique.

Please note that we will be working according to the above-mentioned timelines and will not be able to make any exceptions. Please ensure that your teams are aware of these changes.

**Avroy Shlain Cosmetics (Pty) Ltd**  
Stand 8, Growthpoint Business Park  
162 Tonetti Street, Halfway House Ext 7  
Midrand, Gauteng.  
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Customer Services 0860 114 182 (share call)  
[www.avroyshlain.co.za](http://www.avroyshlain.co.za)

Directors: AVROY SHLAIN COSMETICS (PTY) LTD - Reg. No. 2020/573695/07  
Andrew Stuart Hall, Andrew Stuart McLeod, Yousuf Sujee, Justin Hewett, Annette Kidson

Please feel free to contact your CSD agent if you have any questions.

Kind Regards  
Francois Pieterse  
Distribution Center Manager

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